



## Controlled Substance Protocol

### All Controlled Substance schedule II III and IV (triplicate or green prescriptions)

- Office visit every 3-6 months as indicated by your physician for all schedule III and IV.
- Office visit every 1-3 months for all schedule II.
- All patients taking controlled substances must submit for medication monitoring by urinalysis at intervals determined by your provider, but will be a minimum of once yearly.

Hydrocodone and Medications containing Hydrocodone are now a schedule II and are regulated by the Federal Drug Enforcement Agency (DEA). All Schedule II (triplicate or green) prescriptions must be physically picked up and taken to the pharmacy. This includes cough syrups containing Hydrocodone. These prescriptions have to be purchased by us from the State of Texas, and have to be individually recorded and tracked. Thus, the following protocol is in place:

- All patients taking Schedule II medications must be medically monitored with an office visit every 90 days.
- All patients taking Schedule II medications must submit for medications monitoring by urinalysis as directed by prescribing physician no less that once per year. Please note that this testing is at no cost to the patient. The laboratory will bill your insurance and your will receive an explanation of benefits from your insurance. Please note this is not a bill and you are not required to pay anything that is not covered by your insurance.
- Except for medication adjustments or other circumstances, as a courtesy for patients wanting to come in every 3 months refills at 30 day intervals between visits may be picked up at our office. Please note that a 48 hour notice is required to process these refills and a \$10.00 administrative fee will be charged for each "triplicate" prescription.
- Controlled substance prescriptions, as directed by the DEA, expire after twenty-one (21) days. A \$10.00 administrative fee will be charged to reissue any prescriptions not filled in the time allotted.
- Lost prescriptions will not be replaced. The only exception will be upon submitting a police report documenting theft of prescription medication.
- Patients who feel they need a dosage change must come in for evaluation by their provider.
- Parents of minor children must accompany the child at the office visit

I have read and understand the above and agree with the policies stated:

Signed \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Patients Name (if minor) \_\_\_\_\_